

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE
MINUTES BOARD OF REVIEW
TUESDAY MAY 14th, 2024, 5:30 – 7:30 P.M.

RESUME OF MINUTES: FIRST MEETING OF THE VILLAGE OF BROWNSVILLE BOARD OF REVIEW

Called to order at 5:30 p.m. by President Kemmel on May 14, 2024.

Roll Call:

Present: Tim Kemmel, Phil Bloohm, Dan Henke, John Pesch, Jeff Westphal

Also Present: Grota Appraisals- Assessor Jodi Paulson, Clerk Kathryn Hull

Affidavit of posting/publishing of Board of Review Notice.

Tim Kemmel called for Nominations for Chairperson of Board of Review.

John Pesch nominated Tim Kemmel for Chairperson, second by Phil Bloohm, being no further nominations; all in favor of the nomination were requested to say aye, opposed nay; nomination carried. 5-aye

Tim Kemmel called for nominations for Vice-Chairperson of the Board of Review.

Phil Bloohm nominated John Pesch for Vice Chairperson, second Dan Henke, being no further nominations; all in favor of the nomination were requested to say aye, opposed nay; nomination carried. 5-aye

Tim Kemmel, Phil Bloohm, Dan Henke, John Pesch and Jeff Westphal completed Board of Review training in 2024. Affidavit of BOR Member Training.

Ordinance #2015-02; Relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters in the Village of Brownsville was adopted on May 13, 2015.

One new law was introduced.

Policy Regarding the Procedure for Sworn Telephone Testimony and Sworn Written Testimony was adopted on May 16, 2017.

Policy on Procedure for Waiver of Board of Review Hearing Requests was adopted on May 16, 2017.

The Clerk received the 2024 Assessment Roll from the Assessor.

The Board received the Assessment roll from the Clerk, including affidavit signed by assessor and clerk.

The Board examined the Assessment Roll and performed statutory duties:

- Examined roll
- No corrections were found or made
- No omitted property was found
- No double assessed property was found

No errors were found.

There were several Open Book changes all recorded in Assessment Roll.

No Taxpayers requested to examine assessment data.

No Waiver of the required 48-hour notice of intent to file an objection when there is good cause were received,

No Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court were received,

No Requests to testify by telephone or submit sworn written statement were received,

No Subpoena requests were received or sent,

No Action on any other legally allowed/required Board of Review matters.

No Notice of Intent to File Objection was received.

Motion by Phil Bloohm, second by John Pesch, there being no requests or notices received, to adjourn the final Board of Review for 2024.; motion carried. 5-aye

Meeting adjourned at 7:30 p.m.

Kathryn Hull, Clerk-Treasurer