

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

Regular Board Meeting

Wednesday, October 16, 2024 – 6:00 p.m.

RESUME OF MINUTES

Confirmation of Legal Notification: Yes, per Clerk Hull.

Pledge of Allegiance was recited.

Village Board Members Present:

President Tim Kemmel

Trustee Phil Bloohm

Trustee Dan Henke

Trustee Jeff Westphal

Village Board Members Absent:

Trustee John Pesch

Also, present, see listing:

Supt. Lechner, Marshal Stuckart, Asst. Supt. Kemmel, Dennis Kemmel, Kristen Mielke, Pat Broeske, Josh Haefs, Kelly Thomas, Katie Bloch

President Kemmel called the regular Village Board Meeting to order at 6:00 p.m.

Roll call was taken.

Motion by Trustee Westphal, second by Trustee Bloohm, to accept the presentation of minutes of September 11th, 2024, Regular Board, and the Financial Report as of September 30th, 2024; motion carried. 4-aye

PUBLIC COMMENT: No comments were received.

Motion by Trustee Henke, second by Trustee Westphal, to accept the 2025 Fire Protection Contract with the Brownsville Fire Company, Inc. at a cost of \$30,000; motion carried. 4-aye

Motion by Trustee Bloohm, second by Trustee Henke, to approve the Joint Powers Agreement, County 911 Emergency System with Dodge County; motion carried. 4-aye

Motion by Trustee Westphal, second by Trustee Bloohm, to approve Library Director Mielke's written report; motion carried. 4-aye

Library Director Kristen Mielke's report included:

- Synopsis of Library information for January-September 2024
- Various activities planned for the upcoming months at the library.
- Director advised of Dodge County's plan to decrease the percentage of circulation reimbursements.
- Library is required to spend at least \$2,500 per year on new materials

Motion by Trustee Westphal, second by Trustee Bloohm, to set 2025 Exemption from Dodge Library Tax at \$40,600; motion carried. 4-aye

Motion by Trustee Henke, second Trustee Bloohm, to approve Marshal Stuckart's written report; motion carried. 4-aye

Marshal Stuckart's report included:

- 20 Traffic Citations, 21 Traffic Warnings, 10 complaints, 31 traffic stops issued in September.
- Responded to 4 mutual aid requests.

Superintendent Report included:

- Leaf pickup will begin Oct. 21, 2024
- DNR indicated that Well #1 (backup operation at 514 Railroad) will need to be pulled and inspected to keep in service. Repairs will be completed as needed. \$75,000 estimated for service to be done in 2025.
- DPW and Village Clerk have begun Simplified Rate Increase for 2025. PSC has approved the filing for a 4.1% increase.
- Work has continued approving field for dumping waste with DNR.

Clerk Hull's report included:

- Final deposit of State Shared Revenue for 2024 expected November 18th
- After October meeting has finalized wages and benefits, 2025 Budget will be constructed
- Application process has begun for the Simplified Rate Increase for 2025 utilities. Notices and publications will be sent out to customers on November 15th.
- The Clerks Conference with the League of Municipalities is in Madison October 23rd, 24th and 25th.
- Election prep is done and ready for November. Absentee voting in clerks' office to begin October 22nd – November 1st. The clerk would like to purchase an additional Express Vote machine in 2025 for future election use. The estimate from Dodge County is \$5,000 for a new one and will be added to next year's budget.
- The recodification process is still on-going. After additional Plan Commission members are added, a public meeting will be scheduled for Zoning Code to be approved and then recodification can be approved by Village Board.

Motion by Trustee Bloohm, second by Trustee Henke, to set the 2025 Budget Hearing and 2025 Budget Adoption Meeting for November 13, 2024, starting at 6:00 p.m., followed by the regular monthly meeting; motion carried. 4-aye

President Kemmel appointed Jeff Westphal and Dan Oechsner to Plan Commission to comply with Wisconsin Statutes sec. 62.23(1)(a).

Motion by Trustee Westphal, second by Trustee Henke, to set Brownsville Athletic Association Player Fees for 2025 at \$20 per player; motion carried. 4-aye

Motion by Trustee Westphal, second by Trustee Bloohm, to transfer 4th Qtr. Transportation Aids to Street Repair Fund Savings; motion carried. 4-aye

Motion by Trustee Westphal, second by Trustee Bloohm, to approve the transfer of \$10,920.58 4th Qtr. Transportation Aids from General Checking to Street Repair Fund; motion carried. 4-aye

Motion by Trustee Bloohm, second by Trustee Henke, to approve the transfer of \$20,000.00 from Street Repair Fund to General Checking for Crack Filling; motion carried. 4-aye

Motion by Trustee Westphal, second by Trustee Bloohm, to approve the transfer of \$89,000.00 from Water Tower Fund to General Checking for water tower painting; motion carried. 4-aye

Motion by Trustee Bloohm, second by Trustee Henke, to approve payment of the listing of statements for September payments; motion carried. 4-aye

General government and utility bills totaling \$51,653.25 were audited and approved for payment. Checks numbered 30566 to 30588. See check listing. Checks included:

- Ck#30566, VOB Library - \$9,750.00 – 4th Qtr. Budget Payment
- Ck#30583, Next Generation Construction - \$1,600.00 – Release 4 Erosion Bonds

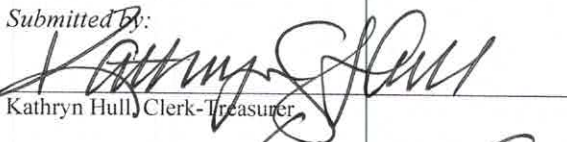
EMPLOYEE WAGES AND COMPENSATION:

- Motion by Trustee Bloohm, second by Trustee Henke, to convene into closed session pursuant to WI State Statutes 19.85(1)(c) to consider employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility; motion carried. 4-aye
Motion by Trustee Bloohm, second by Trustee Henke, to reconvene the meeting into open session; motion carried. 4-aye
- Motion by Trustee Westphal, second by Trustee Henke, for 2025 to increase full-time Village employees' wages as follows; Supt. Lechner \$34.10 per hr., Asst. Supt. Kemmel \$28.30 per hr., Clerk-Treasurer Hull \$23.95 per hr., Marshal Stuckart \$34.75 per hr. Marshal Admin. Aimee Mallon \$23.00 per hr., employee benefits as summarized in the "Proposed Pay Rate and Benefits for 2025 Document"; motion carried. President Kemmel abstained. 3-aye
- Motion by Trustee Bloohm, second by Trustee Henke, to approve Health Insurance benefit percentage for eligible employees at 80% of average of plans in the Village service area; motion carried. 4-aye

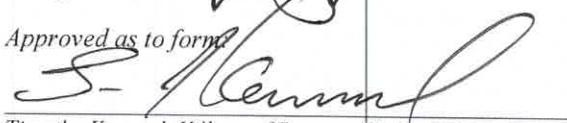
Motion by Trustee Henke second by Trustee Bloohm, to adjourn the regular board meeting; motion carried. 4-aye

The meeting was adjourned at 7:03p.m.

Submitted By:


Kathryn Hull, Clerk-Treasurer

Approved as to form:


Timothy Kemmel, Village of Brownsville President